

Reply to  
Attn. of: CCFP-128

MAR 24 1989

Subject: Policy Clarification on Adult Day Care Provisions - Alternate Agencies

To: STATE AGENCY DIRECTORS - Colorado DH, Iowa, Kansas, Missouri DH,  
(Special Nutrition Programs) Montana DHES, Nebraska ED, North Dakota,  
South Dakota, Utah and Wyoming ED

This memorandum clarifies policy on the use of alternate State agencies to administer the adult day care component of the CCFP.

Existing CCFP State Agencies are responsible for administering adult day care. While adult day care centers differ from child care centers with regard to the age and type of clients they serve, the legislation which brought them into CCFP makes only minor distinctions between adult and child care centers for program purposes. CCFP regulations make as few distinctions as possible between the two types of centers. The experience and expertise of State agencies familiar with CCFP, and the relationships that already exist between the Food and Nutrition Service (FNS) and these agencies, must be maintained to ensure the most efficient implementation and operation of the adult day care component.

Other State agencies can, however, bring additional expertise to the operation of the CCFP. In consideration of this, we have determined that current CCFP State agencies may contract with another State agency to direct the actual operations of the adult day care component of CCFP within their State. The CCFP State agency must remain the responsible entity within the State for the administration of CCFP, including meeting recordkeeping and reporting requirements and all provisions of the Federal-State agreement. A copy of any contract entered into with an alternate State agency must be submitted to the FNS regional office once it has been signed by the appropriate parties.

If you have any questions on the above policy, please contact us.

*Ann C. Hector*  
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